

December 18, 2017

TO: CALS Faculty and Staff

FROM: Sundaram Gunasekaran
Director, International Programs

RE: Nominations for 2018 Excellence in International Activities Award

We are requesting nominations for the CALS Award for Excellence in International Activities. Last year, the CALS International Programs Committee (IPC) voted in favor of alternating the award each year between faculty and staff. Consequently, this year one award will be given to honor an outstanding academic staff member engaged in international research, instruction, outreach, program development, or service. The award will be presented at the CALS Awards Program on May 2, 2018 at 3:00 p.m. in the Ebling Auditorium of the Microbial Sciences Building.

Eligibility:

Academic staff who hold appointments in a disciplinary department, center, or institute in CALS are eligible. One academic staff member may be nominated per unit. The Office of International Programs faculty and staff members are not eligible.

Preference will be given to international efforts that are above and beyond the nominee's standard areas of research, teaching and/or outreach!

Selection Criteria:

Nominations will be reviewed by a subgroup of the International Programs Committee. Award recipients will be selected based on their overall contribution to further CALS mission in promoting international learning, research, and outreach among its students, staff, and faculty and the global community.

New nominations for this award are requested every year and as mentioned above, next year the award will go to an outstanding faculty member. Previous nominations are not automatically carried over but can be resubmitted, provided they are appropriately inclusive and updated to reflect recent efforts.

Nomination materials should include the following:

- (1) transmittal letter summarizing the significance of the nominee's contributions to international activities. **Again, preference will be given to international efforts that are above and beyond the nominee's standard areas of research, teaching and/or outreach!**
- (2) current curriculum vitae
- (3) summary document (3 pages or less) that lists and/or describes the candidate's accomplishments in international research, instruction, outreach, program development, or

service. This document should provide evidence of the impact or outcomes of the nominee's international activities

- (4) optionally, up to three supporting documents such as letters of support (domestic or international), teaching assessments, program pamphlets, etc. can be included.

Deadline: Please submit the nomination materials electronically as one PDF document to Kelly Knapp at kelly.knapp@wisc.edu by **Friday, February 16, 2018**.