

**IF YOU NEED TO APPLY FOR YOUR PARKING PERMIT**

- Go to <https://www.fpm.wisc.edu/trans/permits/Default.aspx>.
- If prompted, log in with NetID and Password.
- Click “Apply” in the black banner at the top of the page.
- Click the pencil icon to add and prioritize up to 4 permit applications.
  - There are drop down menus for the type of permit, the selected lot, and the priority.
- Click “Submit Choices”. If you do not finalize the choices by submitting them, your application will not go through.
- You will receive an email confirming your parking choices. If you do not receive this email, please contact Therese McHenry.

*Applications will next be processed on Aug 5-6 and then every 2 weeks thereafter. If you receive a parking offer, you should get an email from Transportation Services, but if you do not, please contact Therese McHenry.*