UW-MADISON CALS COVID-19 New/Continuing Research Request

PI Name:

Department:

Project name:

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# Instructions

1. Review [VCRGE](https://covid19.wisc.edu/campus-research-activities-update/) & CALS COVID-19 Research Guidance
2. Please respond to the seven items below. **Do not exceed two pages**.
3. Attach Individual Lab Continuity of Operation Plan (COOP, [guidance here](https://ecals.cals.wisc.edu/2020/03/16/individual-research-lab-continuity-planning-template/))
4. Attach [essential travel exception request form](https://ecals.cals.wisc.edu/wp-content/uploads/sites/4/2020/03/Essential-Travel-Exemption-Form.pdf) if applicable.
5. Send to Department Chair/Center Director for review and approval; they will forward to Associate Dean for Research & Graduate Education.

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1. Based on VCRGE & CALS guidelines, justify the critical nature of the research (i.e., what will be irreparably lost if not pursued).
2. Please indicate start and end dates for the research.
3. Describe what specific campus resources, stations, facilities, and buildings are needed to complete the work.
4. List the names, emails, phone numbers, and role (e.g., faculty graduate student, etc.) who will use campus resources, stations, facilities, and buildings. Share the COOP with these individuals!!
5. Is travel required to complete this research? If yes, who will be traveling and where? [Ensure the COOP addresses social distancing in transportation.]
6. Describe contingency plan for research continuity in the event of substantial illness or increased travel constraints. (If already addressed in COOP, state that.)
7. Describe contingency plan for research continuity in the event that university facilities must rely on fewer, more infrequent services (e.g., custodial services, trash removal, include biowaste, IT support, etc.). (If already addressed in COOP, state that.)