

December 2, 2019

TO: FISC Students
CALS Faculty and Staff

FROM: Jennifer Blazek, on behalf of the FISC Program Committee

RE: Nominations for the 2020 CALS J. S. Donald Short Course Teaching Award—FISC

We are requesting nominations for the annual J. S. Donald Short Course Teaching Award. This award is available for a deserving faculty or staff member who teaches in the Farm and Industry Short Course program. The award will be presented at the CALS Awards Program on May 6, 2020 at 3:00 p.m. in the Ebling Auditorium of the Microbial Sciences Building.

Nominees must have taught in the Farm and Industry Short Course for at least three (3) years and be teaching Short Course this year to be eligible. Any faculty or staff who have received this award in the past are also eligible.
(<https://cals.wisc.edu/about-cals/awards/cals-awards/#previous-winners-is-donald-short-course-teaching-award>).

The application form is attached. CALS faculty, academic staff, university staff and students are eligible to nominate FISC Instructors for this prestigious award.

Please forward the application form electronically as one PDF document to Jennifer Blazek at jennifer.blazek@wisc.edu, by **Friday, February 14, 2020**. Help our Committee select a deserving faculty member by submitting a nomination.

Nominations from the previous year will only carry over a maximum of one year. The FISC Program Committee will review nominations.

Nomination Form
J. S. DONALD SHORT COURSE TEACHING AWARD
UW Farm and Industry Short Course

Please submit the application form electronically as one PDF document to Jennifer Blazek at jennifer.blazek@wisc.edu, by **Friday, February 14, 2020**.

Name of Nominee: _____

Course Title: _____

Nominated by: _____

Nominator's Title: _____

Date Submitted: _____

I. Evaluation of Nominee as a Teacher

Nominator must include:

- A. Letter of nomination containing detailed examples of how the nominee's exemplary performance or engagement with the Farm & Industry Short Course student population meets the criteria of the award. Please be specific in regard to teaching ability, personal attributes, and contribution to the Short Course program. Please provide any relevant examples of high quality, innovative or unique methods of instruction, testing, laboratory techniques, presentation, etc.
- B. At least one letter of support (maximum of three) from students, faculty, or staff supporting the nomination. Letter(s) of support from students, faculty or staff should clearly identify how the nominee goes above and beyond to advance the academic and professional climate of the Farm & Industry Short Course program through their teaching performance.

II. Course data (to be provided by the FISC Office)

- A. Information on the Short Course class(es) taught by the candidate. Please attach a copy of the course outline/syllabus (2 pages maximum). For team taught courses, indicate the part(s) taught by the nominee.
- B. Number of years course has been taught by candidate: _____
- C. Class enrollment for the past three years:

2016/17 2017/18 2018/19

- D. Summary of student evaluations for three most recent years:

2016/17 2017/18 2018/19