



TO: Department Chairs & Center Directors

FROM: Thomas DuBois, Chair
University Lectures Committee

DATE: November 10, 2016

Applications are being accepted for review by the University Lectures Committee. Applications are due on the fifteenth of the month, throughout the calendar year. Funds are available for an honorarium, airfare, and a one day hotel and meal allowance.

Please visit the University Lectures Committee's page on the Secretary of the Faculty website:
<http://www.secfac.wisc.edu/awards-lectures.htm>

In addition to encouraging you to submit applications to the University Lectures Committee, I'd like to share several new initiatives with you:

- The application for lecture support has been streamlined and is now available on-line (<https://apps.ohr.wisc.edu/staffdev/User/ViewMyProposals.aspx>).
- Live captioning services are being piloted for lectures with audiences over 100 people. Please take advantage of this newly funded service. (If you are curious why you should include captioning, please see the two attachments: The Essential Higher Ed. Closed Captioning Guide & Video Captions Benefit Everyone)
- We've formalized a policy to provide lecturer accommodations for the presentation or travel, when needed due to chronic conditions or disability.
- Funding for travel may now instead be used to bring a speaker to campus via distance technology.
- Lectures that have been recorded will be archived on Youtube, to be shared with the larger community.

We hope that these initiatives will expand the access of the campus and global community to these sponsored lectures, allow campus units to invite lecturers that they would otherwise find difficult to schedule or support, and make our campus lectures more welcoming to all individuals.

Lastly, I would like to **strongly** encourage you to submit lectures to bring American business experts to campus. The Fitch fund is specifically designed to fund these lectures. The Lectures Committee normally supports at most one lecture per semester for any one unit; however units may also apply to the Fitch Fund in the same semester as another lecture sponsored by the Lectures Committee. We believe that virtually any department, academic program or student organization could qualify for support through the Fitch Fund, so we encourage applicants to consider this avenue.

If you have questions, please contact the Office of the Secretary of the Faculty at 262-3956 or admin@secfac.wisc.edu.

University Lectures Committee:

Thomas DuBois (Chair); Elena D'Onghia; Timothy Smeeding; John Svaren; Antje Petty; William Karpus, Jessica Dykstra

Attachments:

The Essential Higher Ed. Closed Captioning Guide
Video Captions Benefit Everyone