December 7, 2015

TO: FISC Students
          CALS Faculty and Staff

FROM: FISC Planning Council

RE: Nominations for the 2016 CALS John S. Donald Excellence in Teaching
          Award—FISC

We are requesting nominations for the annual John S. Donald Excellence in Teaching Award. This award is available for a deserving faculty or staff member who teaches in the Farm and Industry Short Course Program. The award will be presented at the CALS Awards Program on May 4, 2016 at 3:00 p.m. in the Ebling Symposium Center. The John S. Donald Excellence in Teaching recipient will also be honored at two additional events:
- The Farm & Industry Short Course Alumni Reunion (January 23, 2016), and
- The Farm & Industry Short Course Graduation program, which will be held on March 19, 2016

<u>Nominees must have taught in the Farm and Industry Short Course for at least three (3) years and be teaching Short Course this year to be eligible</u>. Faculty and staff who have previously received the award are not eligible.

The application form is attached. CALS Faculty, unclassified staff, classified staff and students are eligible to nominate FISC Instructors for this prestigious award.

Please forward the application form electronically as one PDF document to Jessie Potterton at fisc@fisc.cals.edu, by **Friday, February 12, 2016**. Help our Committee select a deserving faculty member by submitting a nomination.

Nominations from previous years will carry over automatically.

Nomination Form
JOHN S. DONALD EXCELLENCE IN TEACHING AWARD
UW Farm and Industry Short Course

Please submit the application form electronically as one PDF document to Jessie Potterton at fisc@fisc.cals.edu, by **Friday, February 12, 2016**.

Name of Nominee: _____

Course Title: _____

Nominated by: _____

Nominator's Title: _____

Date Submitted: _____

I.   Evaluation of Nominee as a Teacher
    Nominator must include:

    A. <u>Letter of nomination</u> containing detailed examples of how the nominee's exemplary performance or engagement with the Farm & Industry Short Course student population meets the criteria of the award. Please be specific in regard to <u>teaching ability, personal attributes, and contribution</u> to the Short Course program.   Please provide any relevant examples of <u>high quality, innovative or unique</u> methods of instruction, testing, laboratory techniques, presentation, etc.

    B. <u>Letter of support from students, faculty or staff</u> should clearly identify how the nominee goes above and beyond to advance the academic and professional climate of the Farm & Industry Short Course program through their teaching performance. Include at least one letter of support (maximum of three) from students, faculty, or staff supporting the nomination.

II.   Course data (to be provided by the FISC Office)

    A. Information on the Short Course class(es) taught by the candidate. Please attach a copy of the course outline/syllabus (2 pages maximum). For team taught courses, indicate the part(s) taught by the nominee.

    B. Number of years course has been taught by candidate: _____

    C. Class enrollment for the past three years:

       _____ _____ _____
       2012/13   2013/14   2014/15

    D. Summary of student <u>evaluations</u> for three most recent years:

       _____ _____ _____
       2012/13   2013/14   2014/15